



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, September 10, 2019

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes summarize the council meeting and documents any actions taken by the Council.

A recording of this City Council meeting can be found [here](#). Due to technical difficulties, the recording does not begin until Agenda Item B.

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor
Brian Holtzclaw, Mayor Pro Tem
Vince Cavaleri, Councilmember
Mike Todd, Councilmember
Mark Bond, Councilmember
John Steckler, Councilmember
Stephanie Vignal, Councilmember

Councilmembers Absent:

AUDIENCE COMMUNICATION

A. Public comment on items on or not on the agenda

Jon Ramer, Mill Creek resident and City Parade Coordinator, requested to move the Memorial Day Parade to Armed Forces Day at an upcoming City Council meeting.

Wil Nelson, a Mill Creek resident, would like to know if Waste Management still offers a senior discount and also commented on the House Bill 1406 agenda item.

PRESENTATIONS

B. Waste Management
(Marcella Manibusan, Public Sector Manager)

Public Sector Manager Marcella Manibusan gave a high level overview of recycling services provided by Waste Management and the challenges they are facing. Ms. Manibusan led Council through a [PowerPoint presentation](#) highlighting:

- The impacts of China's policy changes - lower tolerance for contamination in recycle materials
- Improving recycling quality - steps to reduce contamination during the recycling process and increased customer education efforts to ensure compliance
- Education and outreach efforts - Online tools, Oops tags on bins, participating in local events
- Waste Management requests - Extraordinary recycling rate increase, contamination charge, and recycling list changes

Ms. Manibusan explained:

- The reason for the extraordinary recycling rate increase, estimated to be a \$0.84 per month increase for residents
- The proposed contamination charge
- Allowable recycling list changes

Council engaged in discussion and does not support a rate increase within the current contract, but does support further education efforts. Council asked the City Manager to bring this item back at a later date as a study session item.

OLD BUSINESS

C. House Bill 1406 (Tom Rogers, Planning Manager)

City Manager Michael Ciaravino stated that staff has been researching Council's questions from the September 3, 2019 meeting.

Planning Manager Tom Rogers recapped items discussed at the last meeting and proceeded to answer Council's questions raised at the September 3, 2019 meeting regarding:

- Coordinating efforts with the County
- Providing funds to support the mission of Affordable Housing Alliance (AHA) or the Housing Affordability Regional Task Force (HART)
- How other Cities are using their allocations

House Bill 1406 - provides:

- Sales Tax Revenue Sharing Program - Cities and Counties can access a portion of sales tax revenue to make local investments in affordable housing
- Program Elements - 20 year plan equating to approximately \$500 million in State sales tax revenue dollars from which Mill Creek would receive up to \$25,000 per year
- Sales Tax - No increase in sales tax to consumers
- Timeline Requirements - Resolution of Intent by 1/30/20 and Sales Tax Ordinance adoption by 7/27/20

Council engaged in discussion and asked the City Manager to come back to Council with a Resolution of intent.

- D. Interlocal Cooperative Agreement with Everett Public Schools for the Purpose of Sharing Costs Associated with the Mill Creek Police Department School Resource Officer Program
(Greg Elwin, Chief of Police)

Mill Creek Police Chief Greg Elwin recapped the highlights of the Inter Local Agreement (ILA) with Everett Public Schools which included:

- The creation of a second School Resource Officer (SRO) position to support Heatherwood Middle School
- The School District funds 85% of salary and benefits of the SROs
- The agreement includes a 3% escalator each year for three years.

Chief Elwin noted the following regarding the recruitment of a replacement officer:

- Preference is for a lateral police officer instead of an entry level police officer due to the time commitment needed for training an entry level officer.
- Recruitment timing is not ideal and the market is competitive.

City Manager Michael Ciaravino advised Council that a future study session will be held to discuss all the impacts associated with the SRO program such as:

- The financial impact the new SRO position may have on staffing
- The financial impact the new SRO position may have on overtime expenses
- The impact the new SRO position may have from a human resources perspective
- The impact the new SRO position may have on the Collective Bargaining Agreement

[ILA with Everett Public Schools for the SRO Program](#)

Council engaged in discussion.

Councilmember Steckler made a motion to authorize the City Manager to execute the Inter Local Cooperative Agreement between the City of Mill Creek and Everett Public Schools concerning the School Resource Officer Program. Councilmember Bond seconded the motion. The motion passed unanimously.

NEW BUSINESS

- E. Acceptance of Grant Funding for the 2019 Historic Preservation Program Expenditures
(Gordon Brink, Interim Director of Communications & Marketing)

Interim Director of Communications & Marketing Gordon Brink briefed Council on the grant funds awarded to the City for the 2019 Historic Preservation Program. The \$7,806 award will cover the cost of materials for phase two of Preserving Mill Creek's History Project. Phase two includes production and installation of the five panels.

[Acceptance of Grant Funding for the 2019 Historic Preservation Program Expenditures](#)

Councilmember Cavaleri made a motion to approve Resolution 2019-582.

Councilmember Bond seconded the motion. The motion passed unanimously.

CONSENT AGENDA

- F. Approval of Checks #60648 through #60880 and ACH Wire Transfers in the Amount of \$880,745.88
(Audit Committee: Councilmember Todd and Councilmember Steckler)
[Check Vouchers](#)
- G. July 25, 2019 Payroll and Benefit ACH Payments in the Amount of \$222,411.29
(Audit Committee: Councilmember Todd and Councilmember Steckler)
[Payroll Vouchers 7-25-19](#)
- H. August 9, 2019 Payroll and Benefit ACH Payments in the Amount of \$334,336.45
(Audit Committee: Councilmember Todd and Councilmember Steckler)
[Payroll Vouchers 8-9-19](#)
- I. August 23, 2019 Payroll and Benefit ACH Payments in the Amount of \$217,930.80
(Audit Committee: Councilmember Todd and Councilmember Steckler)
[Payroll Vouchers 8-23-19](#)
- J. City Council Meeting Minutes of March 26, 2019
[Regular Council Meeting - 26 Mar 2019 - Minutes - Html](#)
- K. City Council Meeting Minutes of April 2, 2019
[Regular Council Meeting - 02 Apr 2019 - Minutes - Html](#)

Councilmember Steckler reported he didn't have the opportunity to review vouchers as he did not receive notification. He will review them during the executive session and will vote after executive session.

Without objection, Council moved to approve the consent agenda after the executive session upon reconvening to regular session.

At 9:15 pm Councilmember Todd made a motion to approve the items on the Consent Agenda. Councilmember Steckler seconded the motion. The motion passed unanimously.

REPORTS

- L. Mayor/Council

Councilmember Cavaleri acknowledged the anniversary of the September 11th terrorist attacks in 2001. Councilmember Cavaleri further noted that 15 members of the FDNY 2019 graduating class are the children of firefighters lost on 9/11/2001 and he praised them for their public service.

Mayor Pro Tem Holtzclaw reported that he will be attending the Housing Affordability Regional Task Force (HART) meeting on Thursday. He further reported on the actions that HART has taken to come up with a list of recommendations to address affordable housing in the region. Mayor Pro Tem Holtzclaw asked for Council's thoughts on two specific recommendations from the options for funding work group:

- Dedicate 10% of new construction property tax revenue

- Countywide affordable housing levy.

Council engaged in discussion.

Councilmember Todd commented on the Economic Alliance Snohomish County (EASC) Public Officials Reception. Councilmember Todd encouraged attendance at the WA State Department of Commerce's Short Course Planning Workshop.

M. City Manager

- [Council Planning Schedule](#)

City Manager Michael Ciaravino shared that City of Mill Creek employees are meeting at the base of the flagpole at 8:30 on 9/11/19 for a moment of silence. City Manager Ciaravino further stated that he hopes this will be an annual event.

N. Staff

- [Vision 2050 City Statement](#)

Council discussed the draft letter to the Puget Sound Regional Council (PSRC) on Vision 2050. Mayor Pro Tem Holtzclaw suggested stressing that business as usual will not be enough to accommodate the growth anticipated in the region. He further stated that significant changes at all levels of government will be needed for Vision 2050 to be successful.

Council engaged in discussion.

AUDIENCE COMMUNICATION

O. Public comment on items on or not on the agenda

Carmen Fisher, a Mill Creek resident, commented that she was uncomfortable with how the consent agenda was handled tonight and reminded members about meeting requirements. Ms. Fisher said she appreciates Councilmember Cavaleri's acknowledgment of the anniversary of 9/11 and thanked Mayor Pro Tem Holtzclaw for his Vision 2050 comments.

Wil Nelson, a Mill Creek resident, spoke about workforce housing popularity. Mr. Nelson further reported that the Kent-Covington RFA failed again.

At 8:29 pm Councilmember Todd made a motion to extend the regular meeting to 9:15 pm. Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.

RECESS TO EXECUTIVE SESSION

(Confidential Session of the Council)

- P. At 8:32 p.m. Council recessed to executive session for 45 minutes to consider security risk assessment matters regarding computer and telecommunications networks in accordance with RCW 42.30.110(1)(a)(ii).

The executive session concluded at 9:13 p.m.

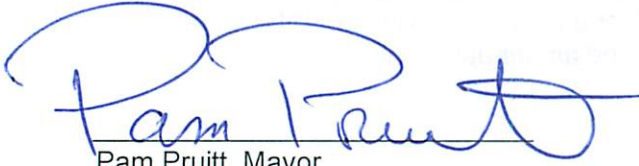
RECONVENE TO REGULAR SESSION

Q. At 9:14 p.m. the meeting reconvened to regular session.

At 9:14 pm Councilmember Todd made a motion to approve the items F & G on the Consent Agenda. Councilmember Steckler seconded the motion. The motion passed unanimously.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 9:15 pm



Pam Pruitt, Mayor



Naomi Fay, Interim City Clerk